

# MakeTheSwitch: Account Closing form



## Authorization To Change

Complete this form for each checking or savings account that you have at your existing bank. For additional forms call **MakeTheSwitch** at 1-740-943-2317 or simply photocopy this form.

Please close my checking account at:

\_\_\_\_\_  
Please print name of financial institution

\_\_\_\_\_  
Effective date of the account closing

\_\_\_\_\_  
Account number

\_\_\_\_\_  
Name on account

\_\_\_\_\_  
Social Security number

\_\_\_\_\_  
Secondary name on account and Social Security number

**Please send a check payable to me/us for the remaining balance in the above-described account to:**

**MakeTheSwitch  
The Richwood Banking Company  
28 N. Franklin St.,  
Richwood, OH 43344**

\_\_\_\_\_  
Richwood Banking Company Account Number

Directly to me/us at this address:

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Secondary name on account

\_\_\_\_\_  
Date

**MakeTheSwitch with one phone call to 1-740-943-2317, or stop by one of our local branches.**

Richwood Banking Company | 28 N Franklin St., | Richwood, OH 43344 | 1.740.943.2317