



Application for Employment

The Richwood Banking Company offers equal employment opportunity to all persons without regard to race, color, religion or national origin. Discrimination against persons between the ages of 40 and 65 is prohibited. Further, no question on this application is intended to secure information to be used for discriminatory purposes.

Please print

Position applied for _____ Application Date _____

Name _____

Address _____

Social Security Number _____

Home Phone _____

Cellular/Other # _____

If necessary, best time to call is: _____ AM/PM Home or Cellular/Other

Are you interested in part time or full time work? _____

On what date would you be available for work? _____

Salary expected if employed? _____

Approximately how much time have you lost from work or school during each of the past 3 years due to accident or illness? _____

Have you ever been convicted of a criminal offense? _____

If yes, please provide date(s) and details:

Are you related or acquainted with any current or former employee of this bank? _____

If yes, please list:

Are you over 17 years of age and under 65? _____

Educational Background

High School

Name of school _____ Grad Yr. _____

Did you graduate

| | |
|-----|----|
| Yes | No |
|-----|----|

 Degree or Diploma _____

College

Name of school _____ Grad Yr. _____

Did you graduate

| | |
|-----|----|
| Yes | No |
|-----|----|

 Degree or Diploma _____

Graduate School

Name of school _____ Grad Yr. _____

Did you graduate

| | |
|-----|----|
| Yes | No |
|-----|----|

 Degree or Diploma _____

Vocational Training - Other

Name of school _____ Grad Yr. _____

Did you graduate

| | |
|-----|----|
| Yes | No |
|-----|----|

 Degree or Diploma _____

Please list any honors or outstanding achievements during high school or college:

Skills and Qualifications

Please list any training, skills, licenses and/or certificates that may assist you in performing the position for which you are applying:

Employment Experience

Place an X by the employer(s) you do not want us to contact. List your most recent employer first.

| | | |
|--------------------------|---------------------|------------------------------------|
| <input type="checkbox"/> | Employer | _____ |
| | Contact Name | _____ |
| | Address | _____ |
| | Phone | _____ |
| | Job Title | _____ Supervisor _____ |
| | Dates Employed: | from(mm/yy) _____ to (mm/yy) _____ |
| | Hourly rate/salary: | starting _____ final _____ |
| | Work Performed | _____ |
| | Reason for leaving | _____ |

| | | |
|--------------------------|---------------------|------------------------------------|
| <input type="checkbox"/> | Employer | _____ |
| | Contact Name | _____ |
| | Address | _____ |
| | Phone | _____ |
| | Job Title | _____ Supervisor _____ |
| | Dates Employed: | from(mm/yy) _____ to (mm/yy) _____ |
| | Hourly rate/salary: | starting _____ final _____ |
| | Work Performed | _____ |
| | Reason for leaving | _____ |

| | | |
|--------------------------|---------------------|------------------------------------|
| <input type="checkbox"/> | Employer | _____ |
| | Contact Name | _____ |
| | Address | _____ |
| | Phone | _____ |
| | Job Title | _____ Supervisor _____ |
| | Dates Employed: | from(mm/yy) _____ to (mm/yy) _____ |
| | Hourly rate/salary: | starting _____ final _____ |
| | Work Performed | _____ |
| | Reason for leaving | _____ |

References

List names and telephone numbers of three business/work references who are not related to you and are not previous supervisors.

If not applicable, list three school or personal references who are not related to you.

| Name | Relationship to you | Telephone | Years Known |
|------|---------------------|-----------|-------------|
| | | | |
| | | | |
| | | | |

I certify that all statements made by me on this application are true and complete to the best of my knowledge and that I have withheld nothing that would, if disclosed, affect this application unfavorably.

In the event that I am employed by The Richwood Banking Company, I will comply with all policies and practices established by the bank. I understand that employment, if offered, is conditioned upon information obtained from all references.

I hereby acknowledge that I have read this statement and understand the same.

Applicant's Signature

Date